

**SPECIAL CAMPAIGN FOR SWACHHATA AND MINIMISING PENDING CAMPAIGN-3.0****PREPARATORY PHASE: NODAL OFFICER - SH.G. R Thapliyal w.e.f 26-09-23 to 29-09-23**

<b>S. No</b>	<b>Activities</b>	<b>In charge</b>
1.	Announcement of Nodal Officer (Name, design, e-mail, contact) at website in Pdf form	Sh. Pankaj Sharma
2.	Identification of Cleanliness Campaign sites	Ms. Shuchi Mittal (TGT WE)
3.	Proceedings of Condemnation list for VMC Executive from all departments	Sh. H.C Badwal
4.	Closing of e-files	Sh. Pankaj Sharma Sh. Preet Kumar
5.	Weeding of files	Sh. Preet Kumar
6.	Identifying scrap and redundant things/items/for disposal as per GFR Guidelines	All Department Heads
7.	Uploading of schedule (day wise) of Swachhata Campaign at school website	Sh. Pankaj Sharma Sh. Nitin

## **ACTION PHASE FOR SPECIAL SWACHHATA CAMPAIGN-3.0**

**(2-10-23 to 31-10-23) at KVUC**

### **Tentative Schedule of Special Swachhata Campaign**

S.No	Date	Name of Swachhata Activity	I/C & Member
1.	01.10.23	Display of banner, Swachhata song/skit/description	CCA Dept.
2.	02.10.23	Swachhata Pledge Administration & Rally	CCA I/C
3.	03.10.23	Selling/disposal of library old books as per GFR Guidelines (KVS)	1. Mr. Pradeep Kumar 2. Mr. Aashish
4.	04.10.23	Selling/disposal of examination material as per GFR Guidelines	1. Rohit Kumar 2. Kailash
5.	05.10.23	Selling/disposal of primary section waste	1. Mr. M.C Joshi 2. Ms. Rami
6.	06.10.23	Selling/disposal of redundant scrape material (Art, craft, electrical, wooden, furniture waste)	1. Ms. Shuchi 2. Mr. Rohit Kumar 3. Mr. V. Rawat
7.	07.10.23	Disposal of e-waste redundant scrape	Mr. Pankaj Sharma
8.	09.10.23	Space management planning, beautification of departments classes, reshuffling of department	All class Teachers & Dept. heads
9.	10.10.23	Shramdaan and awareness campaign, beautification of washrooms/classrooms	1. Class Teachers 2. Shuchi Mittal
10.	11.10.23	Disposal of old weed out files/material laboratories and office	1. Mr. Preet Kumar 2. All Lab I/C
11.	12.10.23	1. Record management, closing of e-files. 2. Weeding of physical files	1. Sh. Pankaj Sharma 2. Sh. Preet
12.	13.10.23	Cleanliness of campaign sites 1. Playground area	1. Ms Shuchi 2. Mr. Barkha 3. Mr. Pramod Negi
13.	14.10.23	Cleanliness of water tanks	Ms. Shuchi
14.	16.10.23	Presentation of Swachhata Movie like "SAFAI, INCREDIBLE INDIA", "SWACHHATA HI SEWA" etc.	1. Mr. Nitin 2. Ms. Shuchi 3. Class teacher
15.	17.10.23	Shredding of official file/records	1. Mr. G.R. Thapliyal 2. Mr. Preet Kumar
16.	18.10.23	Auction of condemned items	1. Sh. Badwal 2. Sh. Preet Kumar 3. All Dept. Heads
17.	19.10.23	Auction of condemned items	1. Sh. Badwal 2. Sh. Preet Kumar 3. All Dept. Heads
18.	20.10.23	Cleanliness of Campaign Sites 2. (Rooftop, Drains)	Cleanliness I/C Ms. Shuchi
19.	21.10.23	Cleanliness of Campaign Sites 3. (Scout Guide area, Compost pit)	Cleanliness I/C Ms. Shuchi
20.	23.10.23	Cleanliness of Campaign Sites 3.	Cleanliness I/C

		(Furniture store at back of canteen area surroundings)	Ms. Shuchi
21.	24.10.23	Cleanliness of Campaign Sites 4. Primary Section	Cleanliness I/C Ms. Shuchi
22.	25.10.23	Disposal of single use plastic	Cleanliness I/C Ms. Shuchi
23.	26.10.23	Checking of Larvae sites, water logging, fogging	Ms. Shuchi
24.	27.10.23	Application of Bleaching Powder on roads/drains and chlorin tab in water tanks	Ms. Shuchi
25.	28.10.23	Sanitation, cleanliness drive Cleanliness of sewer tanks	Cleanliness I/C & Team
26.	29.10.23	Cleanliness Campaign site 5	Back of Sec. Building
27.	30.10.23	Concluding session (shramdaan + skit/discussion/awareness)	All Staff Members
28.	31.10.23		

**NOTE: -**

1. Pictures of before the activity and after the activity minimum to be send daily to nodal officer.
  2. Video of activity to be send daily to nodal officer.
  3. Mr. Pankaj & Mr. Nitin to ensure uploading.
  4. Mrs. Shuchi Mittal to supervise the activities.
  5. A compiled video of all the activities clubbed with background music,dialogue and dialect is needed.
- a) .Mr Pradeep kumar I/C  
b).Mr Yuddhveer ,Mr Lalit,Mr Nitin (Clicking of photos and compilation  
c) Ms Rachna bhatnagar and Mr J.C Arya(voice over ,background music,dialogue)

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**NODAL OFFICER  
(Mr. G.R. Thapliyal)**

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**Principal**